

ABOUT THIS WORKSHOP

Help your company prevent fines and associated penalties for violations of the International Traffic in Arms Regulations! Attend this important two day ITAR compliance program and learn from seasoned professionals with hands-on experience in the licensing and compliance requirements of the ITAR.

Trade Compliance, licensing, contracts, purchasing, and shipping personnel all benefit from this program which will focus on compliance requirements of the ITAR, pertaining to licensing, agreements, shipping, record keeping and reporting requirements.

ABOUT THE PRESENTERS

Fae Daniels, President - Fae has over 20 years experience in US export licensing and compliance matters including training and audits of company procedures. Prior to establishing FD Associates (formerly FD Logistics) in 1990, Fae served with the Australian Embassy, where she managed the procurement and export of a variety of military systems and support spares, via FMS and direct commercial sales.

Jenny Hahn, Vice President - Since joining FD Associates in 1992, Jenny has assisted exporters with a variety of licensing and compliance requirements. Jenny has expertise and experience in export documentation, shipping, and U.S. Customs requirements including detentions and seizures. She has assisted companies in establishing compliance programs including audits, training, and procedures.

Registration

Fee: \$875.00 FOR BOTH DAYS

(Fee includes course materials, pocket ITAR, breakfast, refreshments and lunch)

Name _____

Title _____

Company Name _____

Street Address _____

City, State, Zip, Country _____

Email _____

Phone _____

Fax _____

Mail Registration Form and Check to:

FD Associates, Inc.

Attn: Workshop

7926 Jones Branch Drive, Suite 260

McLean, VA 22102

Phone: 703-847-5801

Fax: 703-847-1523

Registration can only be accepted on receipt of your payment. Please make checks payable to FD Associates, Inc. Payment must be made in US dollars. Please contact us for wire transfer details. We apologize but no credit cards can be accepted. Registrations must be received by September 21, 2007 to ensure enrollment. Cancellations cannot be refunded after September 24, 2007.

For more information, please contact Mel at 703-847-5801 or email us at info@fdassociates.net

FD ASSOCIATES, INC.

US EXPORT CONTROLS: ITAR COMPLIANCE & AGREEMENTS WORKSHOP

Advisors in Export Regulation and Licensing



October 4-5, 2007

Enroll now for this two-day workshop focusing on requirements for compliance with the International Traffic in Arms Regulations (ITAR)

Day One will address compliance requirements for jurisdictional determinations, hardware and technical data exports, retransfers, company compliance plans and voluntary disclosures.

On Day Two we will review the ITAR requirements for obtaining and managing agreements (TAAs/MLAs), in compliance with the ITAR, including a walk-through on the required elements of information in accordance with the State Department recommended template.

The program will conclude with interactive discussion on specific areas of interest and case studies.

Location:

Courtyard by Marriott
Tysons Corner
1960-A Chain Bridge Road
McLean, Virginia 22102

For accommodations, please contact:

Court Yard by Marriott: Tysons Corner: 703-790-0207
Holiday Inn, Tysons Corner: 703-893-2100
Embassy Suites, Tysons Corner: 703-883-0707
Hilton Mclean, Tysons Corner: 703-847-5000
Tysons Corner Marriott: 703-734-3200

THE WORKSHOP AGENDA

AGENDA - DAY ONE

ITAR OVERVIEW AND COMPLIANCE REQUIREMENTS

07:15-08:00 - REGISTRATION AND CONTINENTAL BREAKFAST

08:00-08:15 - INTRODUCTIONS

08:15-08:45 - COMPLIANCE OVERVIEW

08:45-09:15 - JURISDICTIONAL DETERMINATIONS

- Getting it right the first time

09:15-10:00 - ITAR OVERVIEW AND KEY CONCEPTS

10:00-10:15 - BREAK

10:15-11:45 - COMPLIANCE REQUIREMENTS

- Hardware Exports
- Technical Data Exports
- Foreign Person Employees

11:45-12:30 - LUNCH

12:30-1:45 - ENFORCEMENT TRENDS IN COMPLIANCE

- Chris Brewster Legislative Counsel/Kaye Scholer

01:45-2:30 - CASE STUDY AND DISCUSSION

02:30-2:45 - BREAK

02:45-03:30 - RETRANSFER REQUIREMENTS

- Reporting and Requesting Approval

03:30-4:15 - EXPORT COMPLIANCE PROGRAMS

- Audits
- Training Programs
- Violations and Voluntary Disclosures

04:15-4:30 - DISCUSSION & ADJOURN

AGENDA - DAY TWO

TECHNICAL DATA & DEFENSE SERVICES REQUIREMENTS

08:00-08:30 - CONTINENTAL BREAKFAST

08:30-09:00 - DISCUSSION

- Review Technical Data, Defense Service Fundamentals

09:00-09:45 - OVERVIEW OF TAAs & MLAs

09:45-10:00 - BREAK

10:00-11:45 - AGREEMENT PREPARATION

- Review - discuss State Department Template
- Required Elements of information

11:45-1:00 - LUNCH

01:00-2:00 - TAA/MLA-Post Approval Activities

- Reporting Requirements; Agreement Management

02:00-3:00 - DISCUSSION & ADJOURN

ABOUT FD ASSOCIATES

FD Associates specializes in providing guidance to small and medium size companies in export regulation, licensing and compliance.

We offer assistance with:

- Commodity jurisdiction requests and product classifications
- Registration with State and ATFE
- Preparation of license applications and technical assistance agreements
- Tracking and management of the license review process

We are also available to provide internal training on the requirements of the International Traffic in Arms Regulations (ITAR) and the Export Administration Regulations (EAR). We can assist with audits and compliance programs to help companies ensure compliance with the regulations.

FD Associates' staff are highly knowledgeable in the requirements of both the International Traffic in Arms Regulations (ITAR) and the Export Administration Regulations (EAR). We have extensive experience in the licensing of a variety of equipment to a broad range of destinations under both the ITAR and the EAR.

This workshop will provide invaluable guidance to all persons involved in international trade involving defense articles or defense services, particularly those persons charged with responsibility for establishing company programs for compliance with the International Traffic in Arms Regulations.